

## **COURTROOM INFORMATION**

### **DEPARTMENT 27 P.I. HUB**

SPRING STREET COURTHOUSE  
312 North Spring Street, Los Angeles, CA 90012  
8th Floor, Room 836 C

#### **GENERAL INFORMATION**

JUDGE ASSIGNED: Hon. Cindy Pánuco  
JUDICIAL ASSISTANTS: Pedro Martinez and Renato Corleto  
COURTROOM HOURS: 8:30 A.M. to 12:00 P.M. and 1:30 P.M. to 4:30 P.M.  
PHONE: 213-310-7127  
E-MAIL: [sscdept27@lacourt.ca.gov](mailto:sscdept27@lacourt.ca.gov)

(Judicial Assistants will not respond to calls before 10:30 a.m. unless the call concerns a matter on calendar that morning. The best time to reach Judicial Assistants is after 3:00 p.m.)

#### **EIGHTH AMENDED STANDING ORDER**

Parties with cases assigned to Department 27 are required to comply with the Eighth Amended Standing Order for Procedures in the Personal Injury Hub Courts, Effective October 10, 2022:

<https://lascpubstorage.blob.core.windows.net/cpw/LIBOPSCivil-109-StandingOrderForProceduresInThePersonalInjuryHubCourts.pdf>

#### **FINAL STATUS CONFERENCES AND TRIALS**

For all Final Status Conference and Trial dates, the court requires counsel and self-represented litigants to comply with the requirements and deadlines in the Eighth Amended Standing Order.

#### **TENTATIVE RULINGS**

The Court may post tentative rulings the court day immediately prior to the hearing, or some time before the hearing.

Counsel who intend to submit on this tentative must send an email to the court at [sscdept27@lacourt.ca.gov](mailto:sscdept27@lacourt.ca.gov). If counsel submits on the tentative, counsel's email must include the case number and identify the party submitting on the tentative with a copy (cc) to opposing counsel. If all counsel to a motion submit, the Court will adopt the

tentative as the final order. If the department does not receive an email indicating the parties are submitting on the tentative and there are no appearances at the hearing, the court will adopt the tentative as the final order of the court.

The deadline to take any motions off calendar is two business days before the hearing.

### **INTERPRETERS**

Court-certified language interpreters will be provided to limited English-speaking litigants free of charge. Please make the request at the court's website at <https://www.lacourt.ca.gov/irud/ui/index.aspx> or call and inform the Judicial Assistants in Department 27 in advance of your hearing. If an interpreter was not requested prior to your hearing, please inform the Judicial Assistants in Department 27 that you need an interpreter. If no interpreter is available on the day of your hearing, your hearing may be rescheduled to a date when the court can provide an interpreter.

When presenting your case in court, a court-certified language interpreter must be used.

### **EX PARTE APPLICATIONS**

**Until further notice, pursuant to Code of Civil Procedure § 166(a)(1), the court will generally not entertain oral argument for an ex parte application for relief.**

If a party is a self-represented litigant or is exempt from electronic filing, the party must file their ex parte application or opposition in the Clerk's Office of the Spring Street Courthouse on the date of the requested hearing.

Counsel and self-represented litigants must comply with California Rules of Court, rule 3.1203. Please carefully review California Rules of Court, rule 3.1204 regarding "notice."

### **CLERK'S OFFICE AND COURT SUPPORT SERVICES**

There are two ways to meet with a clerk or get self-help information: by telephone or in person. Call centers are available for assistance from 8:30 a.m. – 4:30 p.m., Monday through Friday, except Court holidays. Reservations are required to view electronic records at Clerk's Office kiosks.

- All services – telephonic and in person – will be provided in non-English speaking languages.
- For Clerk's Office assistance, call the Court Support Service numbers: 213-830-0800 Stanley Mosk & 213-310-7000 Spring St
- For Self-Help services, call the Self-Help Center for assistance at 213-830-0845.
- Customers with reservations for an in-person appointment can meet with Self-Help staff for document preparation and guidance.